



If you will be the facilitator, please complete the annual facilitator training, by doing the following:

1. Email mcaccesshelp@madisoncity.k12.al.us with:
 - a. Your first and last name
 - b. Your school district and school name
 - c. Your ALSDE ID number can be found [here](#).
 - d. Your school email address

2. Register using the link below.

Timeframe for Course/Section	Course #	Section #
For the 2024-2025 School Year Course & Section available from July 1, 2024 - December 31, 2024 Log in to True North Logic	319580	504386

If you do not know your True North Logic login information please email Mr. Rhett Cutts at rcutts@alsde.edu and request your login credentials.

3. Log in to your statewide instance of Schoology alsde.schoology.com. This is where you will complete the annual facilitator training. If you do not remember your login credentials, please email SchoologyEnrollments@alsde.edu and ask for your Teaching and Learning Platform login information.

4. There are two components to the Annual Facilitator Training.
 - a. Complete the **Student Orientation** - you will have to submit the Student Information document.
 - b. Complete the **Facilitator Certification**. (*A green check mark is an indicator that the training has been completed successfully.*)

5. Once Step #4 has been completed, log back into the link in Step #2 and complete the Survey.
(*Survey will appear ~24 hours after completion of training.*)
(*Click "Courses" at top of the screen, then select the survey on the right-hand side of the screen.*)

Thank you,