

Dear MCS Family,

As all of you are aware, the current numbers of COVID-19 have risen these past few weeks. In an effort to help us continue to have school-based interaction, please let us know if your students test positive or have contact with a COVID-19 case during the break by using [this form](#). This information will allow our staff to be prepared for the return of school after this week.

With the rise in cases and the corresponding shortage of substitutes, we will follow a hybrid schedule next week after the break for all students. We wanted to make you aware of this change in order to give you time to prepare your family schedule. Prior to Thanksgiving break, the number of teachers in quarantine came very close to forcing the district to move to completely virtual. We believe if we can ease back in with this rotation after the break, it will allow us to have everyone back in school with fewer quarantines and positive COVID-19 cases prior to winter break and hopefully will allow all school-based students to return in full rotation before winter break.

The schedule will be to split our students into A and B groups by alphabet. The A group will attend on Monday and Tuesday and the B Group on Thursday and Friday. All groups will be virtual on Wednesday to allow for buildings to be sanitized between rotational groups. The AA/BB Rotation will be organized alphabetically by last name. **If conflicts arise in siblings' assigned rotation, students should come on the day assigned to the oldest sibling.** The alphabetical AA/BB rotation will be as follows:

- First Class Pre-K - **Group A is A-L and Group B is M-Z**
- Columbia - **Group A is A-K and Group B is L-Z**
- Heritage - **Group A is A-K and Group B is L-Z**
- Horizon - **Group A is A-K and Group B is L-Z**
- Madison - **Group A is A-K and Group B is L-Z**
- Mill Creek - **Group A is A-L and Group B is M-Z**
- Rainbow - **Group A is A-J and Group B is K-Z**
- West Madison - **Group A is A-K and Group B is L-Z**
- Discovery - **Group A is A-K and Group B is L-Z**
- Liberty - **Group A is A-K and Group B is L-Z**
- Bob Jones - **Group A is A-K and Group B is L-Z**
- James Clemens - **Group A is A-K and Group B is L-Z**

If your student has previously had one of our loaner hotspots and needs it back for these virtual days, please [submit a ticket](#). Each school should have several on hand beginning Monday.

As we bring students back in a rotation after the break, please be aware of the following information: Parents can expect to receive an email from your child's teacher. The teacher will share assignments for the students attending school virtually Monday (11/30) - Wednesday (12/2) via email and/or Schoology. Students attending school virtually Wednesday (12/2) - Friday (12/4) will receive information from the classroom teacher prior to leaving school on Tuesday with a follow-up to parents via email and/or Schoology. The assignments may differ

based on the face-to-face instruction provided during the week; however, the workload should be similar for all students.

**Please note that the AA/BB rotation is for school-based students only.** The teachers of virtual students will continue to communicate with parents in the usual manner.

For Early Beginnings Pre-K and special education self-contained classes, students will not follow the AA/BB rotation; instead, students in Early Beginnings Pre-K and special education self-contained classes will attend in-person all week with the exception of virtual Wednesday.

Finally, the date of November 30th is approaching for families to decide whether to choose the virtual option for the second semester or the school-based option. If you do not make a selection, you will automatically be assigned to school-based for the semester. Use the following links to submit your intent form prior to the November 30th deadline:

- [Secondary Spring Semester Intent Form](#) (for all students grades 6-12)
- [First Class Pre-K Spring Semester Intent Form](#)
- [Columbia Elementary School Spring Semester Intent Form](#)
- [Heritage Elementary School Spring Semester Intent Form](#)
- [Horizon Elementary School Spring Semester Intent Form](#)
- [Madison Elementary School Spring Semester Intent Form](#)
- [Mill Creek Elementary School Spring Semester Intent Form](#)
- [Rainbow Elementary School Spring Semester Intent Form](#)
- [West Madison Elementary School Spring Semester Intent Form](#)

I would remind you to please check our Virtual [FAQ page](#) for the most current updates to the questions that have been submitted to our Virtual Administrator. Please feel free to continue to send your questions to [virtual@madisoncity.k12.al.us](mailto:virtual@madisoncity.k12.al.us) because we are updating our FAQs regularly. Also, on Friday morning, Nov. 27 at 11 a.m., I plan to hold a live WebEx ([Click here to join the WebEx](#)) for anyone interested to answer many of the questions we've received from you concerning the virtual option for the second semester. Although the WebEx will not be an open question and answer session, I do plan to have our team assembled so we can continue to share information and gather questions to give you as much information as possible before the Nov. 30 deadline. If you cannot make the WebEx meeting, we will record the session and add it to our FAQ page.

We appreciate your continued support of our school district.

Sincerely,

Ed Nichols