

# ADDENDA TO MADISON CITY SCHOOLS FALL 2020 REENTRY PLAN

## HEALTH, WELLNESS, SAFETY, AND PREVENTION GUIDELINES

### PATRIOT PATH AT BOB JONES HIGH SCHOOL AND REFUEL AT JAMES CLEMENS HIGH SCHOOL

- Patriot Path and Refuel in the high schools will not occur until CDC and ADPH guidelines permit.

### PARENTS AND VOLUNTEERS ON CAMPUS

- Parents and volunteers on campus will be limited to emergency situations, special circumstances, and with prior permission.
- Parents should stay in their vehicles during drop off and pick up and not enter the school buildings.
- Parents will not be able to eat lunch with students until further notice.
- Classroom parties/celebrations on hold until further notice. (No outside food for shared use).
- Hold parent-teacher conferences and other meetings virtually to the extent possible.
- All visitors are subject to temperature screenings and a health questionnaire.

### SUBSTITUTE TEACHERS

- Substitute teachers will be subject to the same health screenings/protocols and trainings/protocols for cleaning as regular teachers
- To the extent possible, substitutes should work in the same school to prevent cross contamination

## CHILD NUTRITION GUIDELINES

- For a period of time, CNP staff will deliver meals on rolling carts to the classrooms.
- A preorder system will have students make their preferences early each day.
- Disposable trays and cutlery will be utilized, and social distancing will be followed.
- Some schools may allow classes to eat in lunchrooms on alternative days, depending on space demands in the school.
- Breakfasts will be grab-n-gos available from kiosks near the car and bus drop offs.
- At this time, CNP is planning to transition to a completely cashless program for the foreseeable future. Parents should utilize Paypams, (in the child nutrition link of the MCS website) to add money to your student's account.

## TRANSPORTATION GUIDELINES

- To reduce the number of students on each bus, parents are encouraged to transport their child to and from school if possible.
- Bus riders MUST wear a mask to enter the bus.
- Upon boarding the bus, seating will start from the rear and move forward.
- An assigned seating arrangement will be provided once regular ridership has been established.
- Drivers will also wear masks and have their temperature checked prior to boarding the bus.
- Students are encouraged to follow social distancing at bus stops and wear masks.
- A hand sanitizer dispenser will be on each bus, and buses will be wiped down and sprayed daily.
- Drivers will open roof hatches and/or windows to keep fresh air circulating during the bus route.

# LARGE GROUP GATHERINGS AND EXTRACURRICULAR ACTIVITY GUIDELINES

## SECONDARY BAND SUMMER REHEARSALS (TO INCLUDE BAND CAMP)

### Rehearsals

- While the state ordinance requiring masks remains in place, all students must wear a mask while inside school facilities. This prevents wind instruments from playing inside the building.
- Music rehearsals with wind instruments will be conducted outside as long as weather permits. If weather conditions do not allow for outdoor rehearsals, indoor rehearsals will be conducted without playing wind instruments. (visual fundamentals, music theory, etc.)

### Before Leaving Home

- Parents should check the temperature of their student(s) before leaving home. If a student has a temperature of 100°F or higher, that student must remain at home until he/she has been fever free for at least 48 hours.

### Screening Protocols Upon Arrival

- Each student who attends a rehearsal will be screened upon arrival. This screening will include a temperature check and questionnaire:
  - Have you had a fever of 100°F or higher in the last 48 hrs?
  - Have you had any contact with anyone who is positive for COVID-19?
  - Are you experiencing a cough, shortness of breath, or sore throat?
- If a student's temperature is higher than 100°F or answers yes to any of the above questions, that student will not be permitted to attend rehearsal and must return home. The student will not be allowed to return until he/she has been cleared by a doctor and documentation has been provided.
- Parents who are dropping off students must wait until students are screened before leaving campus.
- After screening, students should report to their assigned rehearsal locations.

### General Guidelines To Be Followed at All Summer Rehearsals

- A mask is required to be worn by all students while inside the school building.
- Students will be spaced at 6 foot intervals during all rehearsals to allow for adequate social distancing whether inside or outside.
- All students are expected to bring their equipment (instrument, music, water, etc.) with them each day and take their equipment home with them each day. This is to alleviate groups of students in smaller areas.
- Students MUST bring their own water bottles with enough water to last the entire rehearsal. The water fountains at school are off limits.
- There can be no congregating of groups in the band room or auditorium.

### Procedures for Outdoor Sectional Rehearsals

- Masks are not required to be worn during outdoor activities with social distancing being observed.
- Students will be spaced based on the 6ft social distance guideline at all times.

# TEACHING AND LEARNING GUIDELINES

## OPEN HOUSE

- Open Houses will be held virtually this year. Information pertaining to the open houses will be shared soon by the individual schools.

## SPECIAL EDUCATION SERVICES

### School-Based Learning Option:

- Transportation
  - Students who receive transportation as a related service through their IEP will continue to receive this service.
  - Health and safety guidelines and protocol as outlined by MCS will be followed.
- Preparing your child for the first day of school.
  - Practice wearing face coverings for extended periods of time at home.
  - Show social stories or read books about wearing masks, social distancing, cleanliness.
  - Make sure younger children can open all lunch items and snacks independently and if your child can not tie shoes, tieless shoes are recommended.
  - Remind your child that there is no sharing of food or other school supplies.
- The students will follow the daily schedule in accordance with the guidelines and protocols as established by the district.
- Masks, face shields and plexiglass table shields.
  - Clear face masks have been purchased and will be used as needed.
  - There will be face mask breaks for students.

### Virtual Learning Option:

- Instruction will include but is not limited to these items and please note that flexibility will be needed as the situation changes.
  - Special education teachers and paraprofessionals will work collaboratively with general education teachers to provide resources and accommodations for daily classroom assignments.
  - The IEP will develop a Distance Learning Plan (DLP) to address individual needs.
    - The difference between and IEP and DLP:
      - Virtual IEP students will have a distance learning plan that will be discussed with the parent for fair and reasonable expectations of services the individual needs for student in order to provide FAPE
  - The team will work collaboratively in small groups in the virtual classroom with the students.
  - Teachers will schedule virtual meetings with students and parents.
  - Students will receive virtual group and one-to-one instruction from general and special education teachers.
  - Guidelines will be provided in regards to the amount of time allotted for subjects, grade and developmental appropriateness.
  - Extra help will be provided for students and parents who are struggling with assignments or learning platforms.
  - Instruction will focus on critical standards and IEP goals.
  - Instruction may be a combination of virtual as well as task boxes, packets and other hands on materials as deemed appropriate by the IEP team.
  - Moving from virtual to in building options: This will be determined on an individual basis to provide services for the individual needs of the student. As per district guidelines, elementary(PreK-5) can make decisions every 9 weeks and secondary(6-12) will make decisions at the semester.

## TEACHING AND LEARNING GUIDELINES (continued)

### SPECIAL EDUCATION SERVICES (continued)

- Progress Monitoring/Grades, data collection and attendance
  - Attendance will be monitored through the learning platform.
  - Students will participate in virtual instruction daily.
  - Progress monitoring and IEP goals will be addressed every 9 weeks and communicated to parents.
  - If students aren't making adequate progress then the IEP will be reconvened.
- Related services
  - Pending on the guidelines set forth by local, state and federal guidelines, will determine if in building services will be taking place.
  - ***In person home services will not be provided.***
  - All related services will be provided virtually.
- Communication with parents
  - Progress reports will be sent every 9 weeks.
  - Teachers will be in contact with parents via Emails and phone calls and virtual platforms.
  - Parents will be offered training for the learning platforms or to address any other questions or concerns that arise.

### SCHOOL-BASED LEARNING OPTION

#### Content

- Teachers will have their own customized content, grade level / subject textbooks, and a repository of online curriculum to use as they build their lessons.
- At the elementary level, Wonders, EnVision, Odysseyware, SchoolsPLP, iReady, and RazPlus ELL will all be available to teachers' and students. Schoology classrooms will be used to familiarize students to the platform should virtual learning be required for all at any point in the school year. All lessons in the repository are aligned to ALSDE standards.
- At the secondary level, a teacher's customized content, textbook, and resources including Edgenuity, SchoolsPLP, and the ACCESS franchise model content will all be available for teachers, as they build their daily/weekly plans. Schoology classrooms will be used to familiarize students to the platform should virtual learning be required for all at any point in the school year. All lessons in the repository are aligned to ALSDE standards.

#### Instructional Framework

- Elementary teachers will communicate weekly focuses using electronic communications.
- Secondary teachers will use various methods of electronic communication to share information with students and parents/caregivers.
- Learning will take place through teacher directed lessons (whole group and small group), individual online practice, assignments, assessments, and projects. Some assignments/projects may be completed at home.
- Each week, whole group and small group instruction are expected as part of the plan to provide differentiation for all students; individualized instruction will be provided as needed.
- Teachers will document all accommodations for students' individual plans in the documentation form provided.
- Supplemental English Learner (EL) lessons will be provided to qualifying EL and immigrant students via small group pull out lessons (elementary) or EL Elective and co-teaching model (secondary).
- Teachers will build time and activities in their classrooms for students' social / emotional learning.

## TEACHING AND LEARNING GUIDELINES (continued)

### VIRTUAL LEARNING OPTION

#### Content

- Teachers will have a repository of online curriculum in addition to their own customized content and textbook, to use as they build their lessons. Teachers may layer the online repository with virtual lessons using additional resources that will be provided to students.
- At the elementary level, Odysseyware, SchoolsPLP, and iReady will all be available in teachers' learning management system, Schoology classrooms, for ease of use and easy access. All lessons in the repository are aligned to ALSDE standards.
  - Teachers may layer the online repository with virtual lessons using additional resources that will be provided to students.
  - The fifth grade accelerated math class will be offered virtually. The teacher may not be the teacher from the student's home school. The content used is the same across the district.
  - English Learner (EL) supplemental classes will be offered virtually by the EL teacher to qualifying EL and immigrant students. The teacher may not be the teacher from the student's home school. The content used will be customized for the student's English Language Development level based on the state WIDA standards.
- At the secondary level, Edgenuity, SchoolsPLP, and the ACCESS franchise model content will all be available in teachers' Schoology classrooms for ease of use and easy access. All lessons in the repository are aligned to ALSDE standards.

#### Virtual Learning Orientation

- A district-created virtual learning orientation will be shared with all virtual learners. The video will be posted on school websites and the link will be shared for asynchronous viewing.

#### Extracurricular Activities

- Students who select the virtual option of school will be allowed to attend extracurricular activities that are scheduled during the school day. For example, a student who has chosen the virtual format and is a volleyball player or a band member will be allowed to participate in 4th block volleyball or 1st block Marching Band respectively.

#### Devices and Internet Access

- Devices and hotspots will be provided upon request. Parents will receive a survey.

#### Instructional Framework

- Weekly plans will be posted in each virtual teacher's Schoology class by 8:00 a.m. on Monday morning.
  - Any synchronous and asynchronous learning expectations, to include learning targets and due dates, and links to Webex meetings will be included in the weekly plan.
    - Live virtual lessons will be scheduled on a regular basis as much as possible.
  - Each week, whole-group and small group instruction are expected as part of the plan to provide differentiation for all students; individualized instruction will be provided as needed.
  - Weekly assignments will be posted on Monday, with the understanding that teachers may need to re-evaluate assignments based on the needs of the students.
  - Both synchronous and asynchronous learning will be a part of each teacher's class on a weekly basis.
  - Weekly synchronous learning opportunities example: live virtual sessions will be scheduled by the teacher to coincide with the student's scheduled class time for secondary and during the school day for elementary.
  - If a student cannot meet during the planned synchronous learning time, the teacher will post a recording of the session and the student may watch the recording session.
    - Video will only be available to the students who are members of the class.
    - Students will be held to the expectations of the MCS Acceptable Use Policy.

## TEACHING AND LEARNING GUIDELINES (continued)

### VIRTUAL LEARNING OPTION (continued)

- Teachers will use the remote learning screen time recommendations provided by the ALSDE when developing their lessons.
- Learning will take place through teacher directed virtual lessons (whole group and small group) (live and recorded), individual online practice, assignments, assessments, and projects both online and offline.
  - Virtual students will participate in Madison City and state required assessments.
- Time spent for each class, when including both online and offline requirements, will be comparable to time spent on each class in the school-based learning option.
- Teachers will be present in their virtual classrooms daily.
- Teachers will continue to meet the needs of their students based on plans that are in place for each student (through IEP, 504, EL/I-ELP, GEP, and RTI plans), collaborate with the team and revise plans as needed.
- Teachers will schedule regular virtual office hours for students and post these office hours in their Schoology classroom and on their syllabus.
- Teachers will document all accommodations for students' individual plans in the documentation form provided.
- Teachers will build time and activities into their virtual classrooms for students' socialization and social/ emotional learning.

### Communication / Grading Procedures

- Communication is critical to the success of our students in a virtual classroom.
  - Students will participate in a virtual orientation.
  - If students/parents have questions about their classroom content, they should contact their classroom teacher.
  - If students/parents have questions about hardware, usernames, passwords, or anything else of a technical nature, they should email: [elearninghelp@madisoncity.k12.al.us](mailto:elearninghelp@madisoncity.k12.al.us).
    - All efforts will be made to respond within 24 hours.
  - If students/parents have questions about specific online programs, they should begin by contacting their teacher. If needed, their teacher will work with school and district personnel to find a solution.
- The same daily procedures and policies that are in place for school-based students will apply to virtual students in regards to weighted grades, make-up work, teacher classroom rules, grade reporting, etc.
- If a student's schedule must be altered because some of the classes he/she signed up for originally are not offered virtually, counselors will contact the student and parent/guardian to identify a suitable alternate class for the student.
- Teachers will meet with students regularly to provide instruction, answer questions, provide feedback, etc.
- Teachers will be mindful of the possibility of a language barrier. Teachers will collaborate with the EL teachers for support and will use tools to help EL parents stay connected ([Talking Points](#) text app-initial contact will be initiated by the teacher, [Google Doc Translate](#) option, [YouTube CC/Translation](#) option, MCS official translation/interpreting services for I-ELPs and meetings), and collaborate with EL teachers for further support. All I-ELP meetings will happen virtually.
- Assignments and assessments will be graded following the grade level grading scale.
- Progress Reports and Report Cards will be issued just as they are for school-based learning.
- Progress Reports
  - Grades K-2- Every 4½ weeks
  - Grades 3-12- Every 3 weeks
- Report Cards
  - After every nine week period as stated on the Madison City Schools School Year Calendar

## TEACHING AND LEARNING GUIDELINES (continued)

### VIRTUAL LEARNING OPTION (continued)

#### Speciality Areas

- Elementary PE, art, music, Spanish, and school counselor lessons will be provided to students on a regular basis through a recorded lesson.
- STEAM lessons will be provided for fourth grade students as live and/or prerecorded lessons.

#### Family Commitment

- Families who choose the virtual-based option, will commit to the option for at least a nine week period for K-5 and a semester period for 6-12.
- Time spent for each class, when including both online and offline requirements, will be comparable to time spent on each class in the school-based learning option.
- Students can expect to complete work offline in addition to their time spent online.
- Students should expect to be present in their virtual classrooms daily.
  - If students are not present in their virtual classes as noted by infrequency of log-ins to the class and/or lack of work completed, parents/guardians will be contacted.
  - Teachers will document their communication with parents/guardians.
- Students who choose the virtual option will continue with their virtual teacher / schedule, regardless of how the district plan may change.
  - This plan ensures the teacher and the learning cohort can remain consistent throughout the school year.

### TEACHER COLLABORATION / PROFESSIONAL DEVELOPMENT

- Continued collaboration between teachers is expected.
  - Collaborative teachers and general education teachers will continue to plan and teach together.
  - General education teachers are encouraged to collaborate on all components of instruction.
- Professional development will be provided for teachers throughout the year, based on their whole group and individual needs.
  - Prior to the beginning of school, professional development is planned for all new technological resources (Schoology, SchoolsPLP, Edgenuity/Odysseyware, Renaissance Place (including STAR Custom and Freckle and iReady/mClass), and other platforms as needed.
  - A repository of 3-5 minute how-to videos will be accessible to teachers.
    - Videos will include a variety of topics, including support for various technology applications, social/emotional learning, classroom management, etc.
    - Teachers can request support on a specific technology or area of need for video tutorials to meet that need.

**MADISON CITY SCHOOLS  
 REMOTE LEARNING COURSE OFFERINGS  
 2020-2021  
 GRADES K-12**

The core lists shared below for elementary students include courses where curriculum is available through the following online curriculum platforms -Odysseyware and SchoolsPLP. A Madison City Schools teacher will also provide virtual instruction to students participating in remote learning.

The core and elective lists shared below for middle and high schools include courses where curriculum is available through the following online curriculum platforms - Edgenuity, SchoolsPLP, ACCESS (franchise model), and ACCESS. Additional courses developed by Madison City teachers could be made available for the virtual option over the next few weeks.

<b>Kindergarten</b>	<b>First Grade</b>	<b>Second Grade</b>
English Language Arts K Math K Social Studies K Science K Physical Education K Art K Music K Spanish K	English Language Arts 1 Math 1 Social Studies 1 Science 1 Physical Education 1 Art 1 Music 1 Spanish 1	English Language Arts 2 Math 2 Social Studies 2 Science 2 Physical Education 2 Art 2 Music 2 Spanish 2
<b>Third Grade</b>	<b>Fourth Grade</b>	<b>Fifth Grade</b>
English Language Arts 3 Math 3 Social Studies 3 Science 3 Physical Education 3 Art 3 Music 3 Spanish 3	English Language Arts 4 Math 4 Social Studies 4 Science 4 Physical Education 4 Art 4 Music 4 Spanish 4	English Language Arts 5 Math 5 Social Studies 5 Science 5 Physical Education 5 Art 5 Music 5 Spanish 5
<b>Sixth Grade</b>	<b>Seventh Grade</b>	<b>Eighth Grade</b>
Language Arts 6 Honors Language Arts 6 Math 6 Accelerated Math 6 Earth and Space Science Social Studies 6	Language Arts 7 Honors Language Arts 7 Math 7 Accelerated Math 7 Geography Civics Life Science	Language Arts 8 Honors Language Arts 8 Math 8 Algebra I Physical Science 8 World History 8 PreAP World History



**MADISON CITY SCHOOLS**  
**REMOTE LEARNING COURSE OFFERINGS (continued)**  
**2020-2021**  
**GRADES K-12**

**Middle School Virtual Elective Offerings**  
**(Schools will determine the grade level and availability of these courses)**

Career Preparedness CodeSpace - Intro to Python Digital Communications	Physical Education Grade 6 Physical Education Grade 7 Physical Education Grade 8	Introduction to visual Arts French I German I	Mandarin Chinese I Latin I Spanish I
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**High Schools Offerings**  
**The following courses are for grades 9-12. High Schools will determine which courses they will offer based on staffing.**

<b>Language Arts</b>	<b>Mathematics</b>	<b>Social Studies</b>	<b>Science</b>
English 9 PreAP English 9 English 10 PreAP English 10 English 11 Honors English 11 English 12 Honors English 12 AP English Language and Composition 11 AP English Literature and Composition 12 <u><b>Electives</b></u> Creative Writing Literature Mythology and Fable Public Speaking	Algebra I with Probability Geometry PreAP Geometry Algebraic Connections Algebra II with Trigonometry PreAP Algebra II with Trigonometry Analytical Mathematics Pre-Calculus PreAP Precalculus Calculus AP Calculus AB AP Calculus BC AP Statistics Mathematical Modeling	World History: 1500 to Present (Grade 9) AP World History United States History I (Grade 10) United States History II (Grade 11) AP US History AP Human Geography US Government US Economics AP US Government and Politics AP Macroeconomics <u><b>Electives</b></u> Psychology Sociology Law in Society	Biology Physical Science PreAP Biology Chemistry Physics AP Biology Genetics Environmental Science Forensic Science AP Environmental <u><b>Electives</b></u> Marine Science Human Anatomy & Physiology

**High Schools Offerings (continued)**

**The following courses are for grades 9-12. High Schools will determine which courses they will offer based on staffing.**

<b>AP Courses</b>	<b>Career Tech</b>	<b>World Languages</b>
AP Art History AP Biology AP Calculus AB AP Calculus BC AP Computer Science A AP English Language and Composition AP English Literature and Composition AP Environmental Science AP French Language and Culture AP Human Geography AP Macroeconomics AP Psychology AP Spanish Language and Culture AP Statistics AP US Government AP US History AP World History	Accounting Advanced Business Technology Applications Business Technology Applications Child Development Culinary Arts I Culinary Arts II Cybersecurity I Cybersecurity II Fashion Design Introduction to Culinary Arts (Hospitality & Tourism) Introduction to Pharmacy Marketing Principles	French I French II French III German I German II German III (Honors) Latin I Latin II Latin III (Honors) Mandarin Chinese I Spanish I Spanish II Spanish III (Honors) Spanish IV (PreAP)

<b>General Electives</b>	<b>Humanities</b>
Beginning Kinesiology (PE) Career Preparedness Health Test Prep ACT Test Prep PSAT	Theatre I Visual Art I